

Wakefield Plantation Homeowners Association  
Board of Directors Meeting  
January 10<sup>th</sup>, 2012 6:30 PM  
The Villages at Wakefield Plantation Clubhouse  
12655 Spruce Tree Way  
Raleigh, NC 27614

Board Members Present: Stephen Johnson, Bill Krupp, Jade Litcher,  
Kris Door, Judy Lowe and Shelley McPhatter

CALL TO ORDER: Board President Kris Door called the meeting to order at 6:30 PM.

HOMEOWNERS INPUT SESSION:

Pete Trifiro of Kingston spoke in support of an irrigation tie-in with the Master Association's line. He will be attempting to collect cost data for the Board.

AGENDA:

Judy Lowe moved that the agenda be approved as amended. Bill Krupp 2<sup>nd</sup> the motion and the motion passed unanimously.

FINANCIALS:

Jade Litcher moved that the December 31, 2011 financial reports be approved and Steve Johnson 2<sup>nd</sup> the motion. The motion passed unanimously.

MINUTES:

Jade Litcher made the motion to approve the December 13, 2011 Board meeting minutes as presented. The motion was 2<sup>nd</sup> by Judy Lowe with the motion passing unanimously.

COMMITTEES

Architectural Review Committee:

The ARC was asked to notify applicants of on-site inspections and photos as needed. PPM will assist the committee with communications with homeowners.

Neighborhood Watch/ Security Committee:

The Board reviewed the December 2011 York Security Report and discussed concerns, reporting and activities. Representative of York Security was present to answer Board questions and ask the Board to alert homeowners not to keep valuable visible in their vehicles.

Communications Committee

454 homeowners have register on HOA's website.

Landscaping Committee

Patti Pilarinos, chairperson of the Landscaping Committee, presented the committee's report on the subdivisions' entrance refurbishing project, the Forest Pines Planting Project, and site visitation to follow up on homeowners' concerns.

Hudson Howell of Wakefield Nursery was present to answer the Board questions and reported on landscaping projects, proposals, plantings and maintenance issues.

Bill Krupp moved that the Wakefield Nursery proposal to removed two trees from the Wakefield Plantation Drive median at the Dunleith entrance be accepted for \$1,550. Shelley McPhatter 2<sup>nd</sup> the motion which passed unanimously

The Landscaping Committee was asked to assist in developing a phased plan for replacing monument signs' marble inserts.

UNFINISHED BUSINESS

Kris Door reported that the 98-Bypass monument project is progressing through the city's approval process. The curb cuts at the traffic circle are delayed and we are waiting for the city to find funding.

NEW BUSINESS

The Annual Homeowners Meeting is tentatively scheduled for Thursday, April 12<sup>th</sup>, at 6:30 PM. Two mailings to the homeowners are anticipated. The mailing in February will contain the meeting announcement, informational notices, requests for Board nominations, and election information. The March mailing will contain another meeting notice, the budget, Board candidates' biographies and voting proxies.

ADJOURNMENT: The motion to adjourn was made by Judy Lowe and 2<sup>nd</sup> by Bill Krupp. The meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
William Krupp, Secretary

Presiding Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_